

Minutes of the Fourth IQAC meeting held on 27.04.2018

For the Session 2017-18

The fourth meeting of the IQAC Committee for the Session 2017-18 was held on 27.04.2018 at 2:00 PM at the Principal's Office of Shia PG College. The meeting was chaired by the principal Dr. S.S. Rizvi and comprised of the following members:

S. No.	Name of the member	Designation
1.	Dr. S.S. Rizvi	Principal & Chairman
Teaching Staff		
2.	Dr. T. S. Naqvi	Coordinator, IQAC
3.	Dr. Sarwat Taqi	Member
4.	Dr. S.M.H. Zaidi	Member
5.	Dr. Ishrat Husain (Law)	Member
6.	Dr. Badshah Husain Khan	
7.	Dr. Samina Shafiq	Member
8.	Dr. Mohd. Miyan	
9.	Dr. Qasim Abbas	Member
Administrative Staff		
10.	Mr. S. Sultan Zaheer	
11.	Mr. Ram Krishan	
College Management		
12.	Mr. S. S. H. Taqvi	
13.	Mr. Ali Murtaza Husain	
Alumni		
14.	Justice Nazim Husain Zaidi	
15.	Prof. Balraj Chauhan	

In the beginning, the Coordinator of IQAC welcomed the chairperson of the meeting, principal, Dr. S.S. Rizvi and all the members of the committee.

The following agenda items were discussed during the meeting, and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Sr. No.	Agenda	Resolution
1.	Discussion on the minutes of last meeting	The minutes of the previous meeting were read out by the coordinator and were confirmed.
2.	Discussion in Action Taken Report of last meeting	Approval of the Action Taken Report on the Minutes of the IQAC Meeting held on 27/4/2018, was approved as circulated and presented.
3.	NCC and NSS activities	It was brought to the attention of all members that student involvement in extension activities should be enhanced and student outreach should focus on camping drives in rural areas like previous years.
4.	Discussion on the implementation of semester system in UG courses	The coordinator informed the members about the university's decision to introduce semester system in UG courses from the session 2018-19. In view of this the members held thorough discussions and proposed to form a separate committee about the likely preparations.

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5.	Mapping of student progression	It was felt by the members of the committee that the college should have some mechanism to map students' progression in various fields. Thus, it has been decided to form a body which entrusted a responsibility of collecting data of pass out students.
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The meeting was concluded with a formal vote of thanks by the Principal, Dr. S.S. Rizvi who by virtue of being the chairman of IQAC expressed his gratefulness towards the members present in the meeting.


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